

The Power of Delegation

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Thank you for joining us today! Use this guide to reinforce key takeaways from the session, and scan the QR code below for a full presentation recap.



Delegation isn't about doing less — it's about leading smarter. In this session, we explored **how to prioritize effectively, match tasks to team strengths, and set clear expectations that support both performance and well-being.**

Assess and prioritize:

- Take inventory of your current workload
- Identify what only you can do and what can be delegated
- Use prioritization tools (e.g., The Eisenhower Matrix)

Delegate with intention:

- Match tasks with team members' skills, comfort level, and roles
- Consider position (doctor, technician, specialist, etc.) and experience
- Delegation can be a powerful tool for development and learning

Set expectations & follow through:

- Be clear about the desired outcome, timeline, and accountability
- Check in regularly without micromanaging
- Acknowledge great work and offer feedback for continued growth

Delegation in action:

When done well, delegation builds trust, boosts team confidence, and prevents burnout — for you and those around you. It also creates space for others to learn and shine.

